

CIVIL CEREMONIES  
BOOKING ENQUIRY

Proposed DATE(S) \_\_\_\_\_ Proposed TIME(s) \_\_\_\_\_

FULL NAMES of both parties is necessary here.

(1) \_\_\_\_\_

(2) \_\_\_\_\_

CONTACT ADDRESS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

POSTCODE \_\_\_\_\_

*Permission to add details to our database*

*Yes/No*

TELEPHONE \_\_\_\_\_ MOBILE \_\_\_\_\_

E-MAIL \_\_\_\_\_

This is a PROVISIONAL/CONFIRMED booking (please delete as appropriate)

Date confirmed \_\_\_\_\_

Number of people in Function Room \_\_\_\_\_ (max 36 inc. wedding couple)

If applicable additional number of people in party \_\_\_\_\_ (to remain in grounds)

Number of car parking permits required \_\_\_\_\_ (max 15 permits)

Other special arrangements

Seating Plan issued Yes/No

Music booking form completed Yes/No

Wedding Toast/services of steward Yes/No

Wedding Package booked

Whittington Castle –FitzWarine Package

Whittington Castle – FitzWarine Deluxe Package

Extra Items please list below *see enclosed Civil Ceremonies information for details.*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total cost of booking \_\_\_\_\_

Deposit \_\_\_\_\_ Still to pay \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

***For office use only***

Payment \_\_\_\_\_ Cash \_\_\_\_\_ Cheque \_\_\_\_\_

Receipt given \_\_\_\_\_

Date of payment \_\_\_\_\_ Confirmation of numbers \_\_\_\_\_

P.T.O

As soon as you have made provisional arrangements with us for your ceremony you are advised to contact the Superintendent Registrar on  
0845 6789016

Without the presence of the Superintendent Registrar and a Registrar there can be no ceremony and any arrangement for the use of the Castle depend entirely on their availability.

Whittington Castle is committed to providing a first class service to all those wishing to book a Civil Ceremony. With this in mind we will only ever book one ceremony per day in order to give our full attention to those who book.

| Whittington Castle<br>Civil Wedding Ceremony/Civil Partnerships   |           |
|---|-----------|
| <u>Whittington Castle - FitzWarine Package</u>  |           |
| Monday to Thursday  | £265      |
| Friday, Saturday and Sundays  | £290      |
| Champagne Toast/Steward/Corkage/Room Hire   | £50       |
| <u>Whittington Castle - FitzWarine Deluxe Package</u>   |           |
| Monday to Thursday  | £370      |
| Friday, Saturday and Sundays  | £395      |
| Re-affirming of marriage vows   | £265-£290 |
| Naming Ceremony charges   | £100-£150 |
| Wildlife Confetti per bag   | £2.00     |
| Many extra items such as live music, marquee and Reception can be added to your special ceremony here at Whittington Castle. Please speak to Castle Manager Sue Ellis to discuss details. |           |

Whittington Castle is a historic monument and a site of special wildlife interest. It is important that all visitors respect the site and for this reason we regret that we do not allow rice or confetti to be thrown in the Castle grounds or building. However as an alternative you can purchase edible confetti which is safe for the local wildlife. We have teamed up with Shropshire Wildlife Trust and each bag sold helps this charity.

We agree to the hiring conditions

Signed \_\_\_\_\_ Date \_\_\_\_\_

Please return to: Sue Ellis, Whittington Castle, Castle Street,  
Whittington, Shropshire, SY11 4DF